Williamson County ESD No. 1

9218 Anderson Mill Road

Austin, Texas 78729

October 18, 2023 Board of Directors meeting minutes

Present: Laurie Golding, Steve Rundell, Alan McNeil, and Matt Zurek.

Absent: Mack Sherrod

Guests: Brad Landi, John Kiracofe, and Travis Haffelder.

Meeting called to order by President Golding at 6:30pm.

Minutes from the September 13, 2023 were reviewed and approved as presented.

Continuing Business

* Banking and Investments:
	+ Commissioner McNeil presented the financial summaries.
	+ Line items of the ESD budget were reviewed.

New Business

* A Commerce Bank credit card with a limit of $15,000.00 for the ESD administrator to use for ESD expenses was discussed. Steve Rundell made the motion to approve with a second by Matt Zurek. Motion approved 4 – 0.
* TexPool documents removing Adam Bryant from the account were signed.
* John Kiracofe brought up for discussion increasing the administrator’s check signing authorization to $5,000,00 and being the single signatory. Any major expenditures will already have board approval and the checks will require a second board member signature. In the past the fire department has been paying ESD’s recurring bills, then being reimbursed by the ESD. The administrator will now pay all ESD invoices. After discussion Steve Rundell made the motion to increase the administrator’s check signing limit to $5,000.00 with a second by Alan McNeil. Motion approved 4 – 0.
* Chief Landi’s report:
	+ Reviewed the fire department’s budget.
	+ Call volume is up. Many are crime related.
	+ A/C unit for the 2-bay garage has been installed.
	+ Repairs to the training building have been completed.
	+ Station network system has been upgraded.
	+ Chief thanked the board for the IC vehicle. This is the pick-up that had been used by the administrator, which was replaced by the Ford Explorer.
	+ County communication/dispatch center issues were discussed.
	+ Legislative issues: ETJ disannexation.
	+ Treadmill in workout room needs to be replaced. Matt Zurek will investigate replacement equipment and make a recommendation.
	+ AirVac system, which filters diesel exhaust in the truck bays, has failed. Trying to find an electrician to get it repaired.
	+ Chief Landi submitted his proposal for a new Squad. He discussed the clearances issues with the current Squad. The Squad he is proposing is manufactured by Skeeter at an estimated cost of $285,000.00. Used Squads are in demand. Texas Fire Trucks said we could possibly get as much as $350,000.00 for ours. Looking at a 3-year build from time of order. After discussion Alan McNeil made the motion to approve the purchase the Squad from Skeeter Manufacturing with a second from Matt Zurek. Motion approved 4 – 0.
* Laurie Golding requested a review of the vehicle policy.

Next scheduled regular meeting is set for November 15, 2023 at 6:30pm.

There being no further business Alan McNeil made the motion to adjourn at 8:10pm with a second from Matt Zurek. Motion approved 4 – 0.

Steven Rundell

Secretary/Asst. Treasurer